

**Appointment Type:** Permanent  
**Working Time:** Full Time  
**Reference Code:** 21566e  
**Opening Date:** 05/18/2010  
**Closing Date:** 06/30/2010

## **Licensed Practical Nurse 2 - WSP**

**\$15.86 - \$20.56 Hourly (Range 41) Great Benefits!**

### **Agency Information**

The Department of Corrections is seeking highly motivated and qualified individuals for the position of Licensed Practical Nurse 2 at Washington State Penitentiary (WSP) located in Walla Walla, WA. These positions offer the opportunity to provide healthcare to a relatively underserved population with clearly defined social objectives.

The Department of Corrections maintains 24 hour, 7 days a week facilities that require skilled medical staff be available at all times.

#### **Agency Profile:**

The Department of Corrections, as a partner in the criminal justice system, enhances public safety, administers criminal sanctions and programs in accordance with the law, and provides leadership for the future of corrections in Washington State.

The mission of the DOC is To Improve Public Safety.

The Department consists of the Office of the Secretary, Prisons Division, Community Corrections Division, Government, Community Relations & Regulatory Compliance Division, Administrative Services Division, Offender Treatment & Re-Entry Programs Division, and Health Services Department. The Department employs over 8,100 staff and has a biennial budget of approximately \$1.8 billion.

For additional information about the Department of Corrections, please visit [www.doc.wa.gov](http://www.doc.wa.gov).

The Department of Corrections offers a very competitive and comprehensive benefits package:

- \* Outstanding Health, Dental, Vision, Life and Long-term Disability Insurance
- \* Paid Vacation, Sick, Military and Civil leave
- \* 11 Paid Holidays including a Personal Holiday
- \* Unlimited Promotional Opportunities
- \* Medical and Dependent Flexible Spending Accounts
- \* Tuition Reimbursement
- \* Deferred Compensation Program
- \* Enrollment in the WA State Retirement System
- \* Employee Assistance Program
- \* The ability to make a difference to the people of WA State

For more information please visit: <http://www.doc.wa.gov/jobs/benefitssummary.asp>.

### **Duties**

Under general supervision, on an assigned shift, and as an experienced licensed practical nurse, provides practical nursing care and treatment services in a facility including:

- > Screening, assessing, and evaluating offenders and the conditions where they live and work to ensure that they are well, safe and their health care continuous;
- > Collaborates and triages with other members of the interdisciplinary health care team to develop comprehensive plans to provide continuity of care;
- > Delivers services which promote health, foster healing and support coping and adjustment to various health conditions;

- > Planning transition, making referrals and arranging follow-up when patients transfer or return to the community;
- > Assisting patients to improve their skill and ability to provide care for themselves and their family;
- > Counseling, consulting, teaching, advising, and providing health information that improves quality of health services and/or enhances safety and security.

All Licensed Practical Nurse 2 positions may be required to work mandatory overtime.

## Qualifications

Valid Washington State license to practice as a Licensed Practical Nurse (or the ability to obtain), AND one year experience as a Licensed Practical Nurse.

Department of Corrections Core Competencies for All Employees: Safety, Treats Others with Respect and Courtesy, Dependability, Accountability, Judgment and Problem Solving, Leadership, Communication, Relationship Building, and Ethics and Integrity.

## Special Notes

Application Process:

In order to be considered for this position, you must complete the entire Application Wizard, however, completion of the Diversity Profile Questionnaire is optional. To ensure you complete the entire application, once in the Application Wizard, scroll to the right of the page and use the arrows to go to additional tabs. Remember to click on "Save" at the bottom of each tab to ensure your entries are saved. Be sure to also unlock your profile and keep your email address and other contact information current.

For further information about managing your application and profile, please refer to "Manage Your Job Applications and Profile" link from the [www.careers.wa.gov](http://www.careers.wa.gov) homepage.

All Department of Corrections' employees are fingerprinted for a criminal history background check.

Employees work with offenders in a potentially hazardous setting. Please consider this when deciding whether to apply.

Tuberculosis is a priority health issue for Department of Corrections' employees. Periodic skin tests are required for all health care providers and those who transport known/suspected Tuberculosis patients. Testing is voluntary for all other employees. When positive tests result, further testing and treatment may also be required. Employment is not contingent upon test results.

All positions in this classification are included in a Union Shop that requires employees to become members within thirty (30) days of employment.

All DOC facilities are smoke and/or tobacco free.

## Other Information

The State of Washington is an equal opportunity employer. Persons with a disability who need assistance in the application or testing process, or those needing this announcement in an alternative format, may call (360) 664-1960 or toll free (877) 664-1960 or Telecommunications Device for the Deaf (360) 664-6211. For questions about this recruitment, email [jamie.robinson@doc.wa.gov](mailto:jamie.robinson@doc.wa.gov).

## How to Apply

**For job seekers who are not permanent state of Washington employees:**

1. Go to <http://careers.wa.gov/SearchAndApply.htm>.
2. If you are a new user, click on Register Now under the heading: **New Users**. Complete the fields under the **Registration** page. Remember to read and confirm acceptance of the Data Privacy Statement under the **Data Privacy Statement** header. Click Register. You are

encouraged to build your profile in the system by clicking Option 1: Build Resume Profile under the header **My Resume**. Returning users can log-in by clicking the Job Seekers Login button.

3. Click on Apply Directly under the heading **My Job Search and Applications**.

4. In the reference code field, enter NB00021566\* and click on Start Search.

5. Click on the link Licensed Practical Nurse 2, Walla Walla, WA under the **Job Posting** column heading to view the complete announcement and apply.

6. Click through all the tabs along the top to complete your application and a questionnaire.

7. Attach your current resume through the **Attachments** tab.

8. Submit a cover letter summarizing how your knowledge, skills and abilities meet the minimum qualifications of this position under the **Cover Letter** tab.

9. Your application will not be submitted until you hit the **Submit** button under the **Send Application** tab. Make sure to review all your information as you will not be able to edit your application once it has been submitted.

10. If you would like to see the status of your application, click on View Profile and Application History Statuses and Scores under the **My Job Search and Application** column heading on the **External Job Seeker Start Page**. You will be able to view your questionnaire scores on this page, including the latest status of all your applications.

#### **Help is available**

- A users' guide for applying to jobs is available at <http://careers.wa.gov/help/>.
- If you need assistance applying for this job, please call DOP at (360) 664-1960 or 1-877-664-1960 or e-mail [Information@dop.wa.gov](mailto:Information@dop.wa.gov).

**Job seekers please note: **NEOGOV**, Washington State's NEW online job application system, will replace the current application system on July 1, 2010.**

**You will need to create an account in **NEOGOV** to apply for jobs after July 1, 2010.** Your current information will **NOT** automatically transfer over to the new system.

**We recommend that you **SAVE A COPY OF YOUR PROFILE** before July 1!** For more information on **NEOGOV**, including instructions on saving your current profile, go to [doc.wa.gov/jobs](http://doc.wa.gov/jobs)